

**St Peter's Church, Brooke**

**Annual Report  
and Financial Statements  
of the Parochial Church Council**

**For the year ended 31<sup>st</sup> December 2017**

**Priest-in-Charge**

The Reverend Lynn Chapman  
The Vicarage  
The Street  
Brooke

**Bank:**

Barclays Bank  
Norwich

**Independent Examiner:**

Lesley Hanner  
Brooke  
Norfolk

## Introductory Letter

There seems so often to be a tightrope to walk in our journey as the Church in the villages that we serve. We need to keep our balance as we seek to maintain the longstanding things we enjoy and cherish and look for new ways to interpret and share our faith. At the same time we need to balance the reality of our falling numbers and increasing average age with our ambition to be active in worship and in service. We have not fallen off yet, but there are times when the other side seems a long way off and the drop beneath us feels far below. Hopefully this report will help us to celebrate all that we have achieved and will inspire us to go on journeying as God's people in this place.

Guided by our Growth Plan we tried some new things in 2017. Following much consultation a new Sunday morning service was introduced in the Autumn – "Morning Worship". Using contemporary language, it seeks to be inclusive and participatory. The service may include Holy Communion and we have tried it both with and without. It has been experimented with in three of our churches. There are very mixed feelings, particularly among those of us who like the familiarity of our more traditional forms of worship. During 2018 we will be reviewing the service again and making decisions about its use in the future.

Growing in discipleship encouraged us to attempt to form links with those have been baptised in the Benefice in recent years, particularly those under seven and their families. Barney Bear moved into the Vicarage and during the year he invited children and their families to attend his summer picnic and a Christmas party. Great fun was had by all and we hope to extend this work during 2018.

We were delighted to re-hang the bells at Brooke and these rang out in May when the Bishop of Norwich came to rededicate them to the glory of God. The lottery funding involved encouraged us to work with the community and as part of this we created a Children's trail and Family trail for St Peter's Church. We improved our welcome in the other churches of the Benefice too, with new notices and a good tidy up of publications and information. This is a work in progress, but it has been gratifying to read numerous complimentary entries in our visitors' books.

Links to the local community are very important to us and we continued during the year to provide for and support the various community lunches and cafes that we have contact with. Some of our churches were also venues for concerts, which were well attended and we organised talks, concerts and meals in our village halls, which were well attended by members of our communities. As Vicar I continue to maintain links with our primary schools, with the Brooke Adventurers Football team and with our local uniformed organisations. We were delighted to welcome the Beavers and Cubs to our Mothering Sunday worship in March and I have been invited to work with the Beavers on several other occasions through the year.

Without the work of our various Friends groups our churches would not be able to function as they do. During the year mammoth fundraising efforts took place at Brooke, Kirstead and Seething, providing entertainment and an opportunity to build community, whilst raising much needed funds. A car treasure hunt at Thwaite provided in much the same way. This is a good opportunity to thank all those who belong to our Friends groups and those who support their work.

To return to the image of the tightrope: the high wire performer soon learns not to look down but to fix their gaze on their destination. This should perhaps remind us all of our need to fix our eyes on Jesus as we travel on his way. At the heart of all that has taken place in the last year has been a bedrock of faithful prayer and of careful discernment of where we are being called next. It is vital that we continue with this, remembering our own need to grow as Christians which runs alongside our calling to take the good news of God's love to the world.

The coming year will once more bring challenges and we will need to seek the point of balance again and again. I hope and pray that we will do so firm in the knowledge that God holds us in the palm of his hand and that when we set our eyes, and our hearts, on him we cannot fall or fail.

*The Reverend Lynn Chapman  
Priest-in-Charge  
January 2018*

## The Parochial Church Council

The Parochial Church Council has the responsibility of co-operating with the Priest-in-Charge in promoting in the ecclesiastical parish of Brooke, the whole mission of the Church; pastoral, evangelistic, social and ecumenical.

### Membership in 2016:

Priest-in-Charge	Reverend Lynn Chapman	
Reader	Mr John Ash	Fabric Officer
Churchwardens	Mrs Rosemary Sanford Mrs Daphne Warman	
Representatives on Deanery Synod	Mr David Sanford Mrs Rosemary Sanford Mrs Daphne Warman	
Elected Members	Mrs Ruth Dodds Mr Keith Joad Mrs Christina Jones Miss Diane Marshall Mr Brian Orland Mrs Alison Rhodes Mr David Sanford Mrs L Skepelhorn Mrs Patricia Strachan Mr Philip Strachan Mrs Gwyneth Watson Mr Kenneth Warman Mr Charles Wilde Mrs Diana Wilde	Secretary (until May 2017) Treasurer  Verger  Secretary (from May 2017) Chair Friends of St Peter's (until May 2017)  Lay Chair
Safeguarding Named Person	Mrs L Cowan Mrs L Skepelhorn	(from May 2017) (until May 2017)

At the time of the Annual Meeting in 2017 there were 96 parishioners on the Church Electoral Roll. During the year 2016 the average weekly attendance was 29. There were 6 baptisms, 3 weddings, and 18 funerals (including cremations)

The Parochial Church Council (PCC) met six times during the year, including two additional meetings to consider urgent and important business. Reports and papers submitted by the Officers and PCC representatives informed most of the detail of the business discussed and implemented by the PCC. All members are active and dedicated in a diverse range of roles.

Among the many issues considered and addressed in 2017, significant items to note include:

- **The Bells Restoration Project:** after a huge effort over many years, particularly by John Ash, and with financial support from the Heritage Lottery Fund, it was with great delight that the project was completed earlier this year and that the Bishop of Norwich, the Right Reverend Graham James, re-dedicated the bells at a special service held in May, 2017;
- **Committed to Growth Initiative:** the three key facets of this initiative (Growth in Discipleship; in Service; and in Numbers) have prompted a number of changes and innovations in what we do (as outlined in the Introductory Letter above). We reviewed our Growth Plan in October, 2017, with the PCC using the feedback to begin to identify targets for 2018.

- **Finance:** the PCC has received and reviewed the regular reports on the financial position, prepared by the Treasurer (see below);
- **Gifts:** St. Peter's was fortunate to have been gifted money to allow the installation of new lighting under the organ loft and to have been bequeathed money in the legacies of the late Mr G Hemming and of the late Mr and Mrs P White. These have enabled the installation of new lighting in the Chancel and Chancel arch, and the purchase of a ciborium, a wafer box, a home-communion set, and a new lectern bible. These items have been or will be dedicated at services, in the presence of family members or representatives;
- **Harvesting our Gifts:** this weekend event at the end of September/beginning of October, 2017, was a combined harvest festival and St. Peter's Gift Day. The aim was to publicise to the wider community in Brooke the work of St. Peter's in serving God, and in serving the community and beyond. The Church was beautifully decorated with floral and other displays illustrating this aim, attracted a good number of visitors, and culminated in a very well-attended Harvest Festival celebration. The event realised almost £2000 to help continue God's work in Brooke;
- **Health and Safety and Safeguarding** policies were updated and renewed, as was the **Risk Assessment**;
- **Wild about St. Peter's:** this new initiative, held in June, 2017, was organised in conjunction with the Norwich Wildlife Trust, to raise awareness of the importance of churchyards in conservation. The day was very successful, attracting a large number of visitors, including families with children.

During the year the worshipping community of the Parish continued to worship Almighty God, to build up faithful Christian witness and to proclaim the Gospel to the community.

*Alison Rhodes: PCC Secretary*

### **Reader's Report 2017**

I have enjoyed a good working relationship with Lynn and value this shared Ministry.

Services taken during the year are as follows:

Services taken alone: 11

Services shared: 19

Sermons preached: 12

Funerals taken: 2 (+5 shared)

Sacrament taken to the sick/housebound: 2

My Reader's agreement was reviewed in the autumn with Lynn .

In addition to services, I normally lead the monthly prayer and meditation group and am part of the 'Open the Book' team (see below). I also started taking the sacrament to those sick or housebound during the latter part of the year and am assisting with visiting in the parishes of the Benefice.

During the year, I have attended, Bishop's Day, Readers' Day and Wardens' Day and the one day course on 'Taking Funerals Seriously'. They were all very good, being interesting, informative and helpful.

In my role as Sub-Warden for Norfolk South, I have held two meetings, in the spring and autumn, with about 12 Readers/ PTOs attending. I also attended Readers' Committee meetings and selection day.

*John Ash: Reader*

## Depwade Deanery Synod Report 2017

Our meeting in February was held at St Mary's Junior School, Long Stratton. We welcomed our new Rural Dean, The Reverend Heather Wilcox. She explained that Lynn Chapman would take responsibility for Deanery Synod matters. We had a workshop session reflecting on our previous experiences of Synod, after which we divided into small groups to discuss our hopes for the Deanery in the next three years.

In June, we met at St. Peter's, Brooke. After the usual business, we had a presentation on "What does it mean to be in a Deanery in 2017?" As the planned speaker was unable to attend, Lynn Chapman presented some information on the history of Deaneries and their intended purpose.

The Deanery Walk, Tea and Evening Worship took place at St. Michael and All Angels, Bunwell, on Sunday 30<sup>th</sup> July. This was an enjoyable occasion and was very much enjoyed by those who attended.

In October, we met at St. Mary's Church, Saxlingham. Here, we took part in a workshop called 'Mapping The Deanery'. This involved us mapping out what we in our Benefice had to offer the Deanery.

At each meeting the Synod closed with a short act of worship.

*Rosemary Sanford: Brooke Deanery Synod Representative*

### Finance Report

2017 was a challenging year showing an overall deficit of £2,123, but after removing the Bells Restoration Project figures, there was a surplus of £831. The General Fund deficit was £2,972; the Fabric Fund showed a surplus of £849.

The total Bank balances (current and deposit accounts) were £37,138, represented by General Fund: £1,973 and Fabric Fund: £35,165.

Our Parish Share allocation of £29,655 was met in full, despite an increase of 7.5%. This was a reduced amount following a Benefice Support Meeting in November, 2016.

Fees received increased again by £1,990 to a substantial £5,695, helped by three weddings during the year. The Parish magazine surplus was £1,247. This was a good result, once again, assisted as always by Maria Andrew, who does sterling work in gathering in the advertisers' payments.

The 'Harvesting Our Gifts' weekend produced £1,523 after expenses of £443 and, including Gift Aid, totalled £1,907. It was pleasing to note that 78% of donations were Gift-Aided and the budgeted figure, excluding Gift Aid, of £1,500, was achieved. Five new planned givers arranged Standing Orders, so the event must be seen as satisfactory.

Fundraising was slightly down at £4,499 (compared with £5,230 in 2016) and Parish Lunch income reduced again, by £106, bringing in £658. Planned giving and collections remained stable with collections very slightly down and regular giving increasing by £259.

Turning now to outgoings, repairs and renewals increased due to new lighting costs of £3,327, covered by generous donations. The Altar requisites of £3,044 reflected the purchase of one-off items, again covered by generous donations.

The terms of collection of the Ecclesiastical Insurance premiums changed during the year to monthly payments, with a small reduction in the annual premium.

The restoration of the bells and bell frame was concluded in spring, 2017, and there remains a surplus of £1,802. This has been an amazing project that has resulted in the PCC not having to contribute from its own funds. John Ash is to be congratulated on managing the scheme and finances so efficiently.

I should like to record my thanks to Lesley Hanner for auditing the accounts once again.

*Keith Joad: Treasurer*

## **St. Peter's Church – Annual Fabric Report**

This year has been busy as regards the fabric of the church. The quinquennial Inspection was received in January, 2017, and there are no really urgent repairs required. There are a number of small items requiring attention and these are being addressed. However, in the medium term (18-24 months) the report suggests that repointing of the tower and repairing cracks in the South Nave windows and South Chancel wall need to be addressed. It also suggests that the weather vane post needs replacing, including in a new housing, as it passes through the tower roof.

The report does state that the church fabric is well maintained and has an active congregation. Clearing gutters, maintaining the dry area round the church and other minor maintenance is undertaken by volunteers as required. The lighting conductors and heaters have been tested.

The following work has also been carried out in 2017:

- replacing the strip light below the gallery with directional LED lights;
- re-hanging the 6 bells in a new frame with new fittings;
- installation of new lights and sockets in the ringing and sound chambers; and
- replacing and augmenting the lighting in the Chancel and Chancel Arch.

As stated previously, the church fabric is in a good condition (for its age) but on-going maintenance is necessary. The repointing of the tower and repairing of cracks in the South Nave and Chancel will require funds of around £80,000 (for which grant-funding will be sought).

*John Ash: Fabric Officer*

## **Other Church Activities**

### **Bell-ringing**

Since work was completed on our bell restoration project, two new ringers have been recruited and are in training. One of these, aged 11, is showing great promise and has already rung at St. Peter Mancroft, Norwich, where the young ringer has designs on ringing the 37cwt tenor bell! We hope we can keep the new recruits' interest at Brooke.

We have resumed weekly ringing practices on Thursday evenings from 7.30 to 9pm and ring regularly for Sunday service.

In the meantime, John Ash and I have recently attended a 'Train the trainer' session run by ART, the Association of Ringing Teachers. As Paul and I have attended in the past, this now means that anyone interested in having a go, aged 8 to 80+, will be introduced to bell-handling in a similar way.

On a personal note, I should like to thank John, Charles, Paul and Steve for their project-management skills and manpower and all who donated funds towards the re-hanging of our bells.

Future projects include sound-proofing and a simulator so we are able to train future recruits without inflicting 'loud and resounding cymbals' on the community.

*Dawn Pullan: Tower Captain*

### **Brooke Adventurers Football Club**

It was another exciting year for our youth football teams with our trophy cabinets bursting again by the end of the season. Particular mention must go to our Under Sixteen team which won the Cup and League for the second year running. Thanks are extended to our coaches, secretaries, referees, managers....and all those in the background who wash kit, mark pitches and ensure that everything runs smoothly.

The Christian League is important in ensuring that football is available to all those who wish to play and that teams are part of the local community.

*Revd Lynn Chapman: Club Chairman*

### **Brooke and Kirstead Parish Magazine**

As I write this, items submitted for the February/March 2018 edition of the magazine are coming in for me to edit. This is just the start of the process: after editing, items are sent to the collators who fit them into the template we use, after which they are emailed to proof-readers before coming back to be checked again. One of the most challenging jobs is the compilation of the diary of events at the end of the magazine. Once we are satisfied with the content, the magazine is sent to the graphic designer who numbers the pages, puts

in the adverts (which pay for the magazine) and adds the front cover. It comes back to us once more for a final check and when we have given it the 'ok' , off it goes to the printers.

When the magazines are printed, they are taken to the 23 distributors around the village, who then deliver them, free, to every house in Brooke and Kirstead. So, the production of the Parish magazine is very much a team effort.

Over the last year, I have introduced an occasional local history spot, space permitting, and tried to include as many photographs as possible which add interest and make the pages look more attractive. I send out reminders to our regular village contributors before the deadline to jog people's memories. We have received some excellent photographs from Sarah Wilde which may appear on covers over the coming months, and would welcome more (of a suitable resolution) of village scenes.

*Stephanie Ash: Editor*

### **Brooke Benefice Website**

The website has once again attracted an increased number of visits with 17,012 recorded, an increase of 18%. Visits peaked during the summer, probably reflecting interest in the events offered, especially the 'Harvesting our Gifts' Weekend.

Many more images were uploaded covering the Bells Restoration Project, the churchyard flora and fauna and the 'Harvesting our Gifts' Weekend. Albums were created for these topics for ease of viewing.

The cost of hosting the website was unchanged at £120 per annum.

We should continue to promote the website at every opportunity in an effort to attract a wider age range to participate in all that we offer across the Benefice.

*Keith Joad: Website co-ordinator*

### **Brooke VC CE Primary School**

This year has been one of challenges for our primary school. Our Headteacher, Mr Robinson, spent much of the year on sickness leave and decided in the late autumn to leave our school so that we can plan for the future. We wish him well and thank him for his contribution over several years. In the summer, we also received the news that our long-awaited new building will not become a reality for the foreseeable future. Despite these disappointments, 2017 has been a year in which we have supported each other and in which we have seen our children continue to grow and learn together.

Links between the school and St. Peter's church have continued and developed over the year. Our 'Open the Book' team leads worship on Tuesday mornings, whilst the Vicar has been leading on most Mondays. We have welcomed the children to church for Harvest, Remembrance, Christmas, Easter and the 'End of Year' and have enjoyed trying out new ways to worship together. We have also welcomed some classes who have visited the church as part of their curriculum work: Robins came to learn about God's house as part of their work on houses and homes; Swifts enjoyed a Maths morning in church; and Owl class helped to try out our new Children's Trail. The Vicar and some members of the congregation also visit school to help in class and hear children read.

*Revd Lynn Chapman: Foundation Governor*

### **Choir**

As usual, thanks are due to choir members for their loyalty during the past year, not only for singing at services, but also at village events such as the harvest supper and carols in the village hall, to which the wider community come.

We sang, as usual, in the Royal School of Church Music Festival Service at Norwich Cathedral; an inspiring service with 250 singers, giving us the chance to sing anthems which we could not do on our own.

We have, as I am sure you know, lots of sopranos and altos, but are still seriously short of tenor and bass parts, a trend seen in many choirs.

*Brian Orland: Choir Master and Organist*

### **Christian Aid Week 2017**

The annual collection took place in our Benefice as usual, and raised £999.04. This figure includes the result of an excellent 'Big Brunch' which was held at the Vicarage. The final total, with Gift Aid, was £1133.42. Thwaite Church still holds a house-to-house collection; the other Churches deliver envelopes with their Parish magazines.

Our on-going support for Christian Aid also included donations of £146.60 at Harvest, and £313 at Christmas.

*Gwyneth Watson: Co-ordinator at Brooke*

### **St Peter's Churchyard**

The PCC is responsible for churchyard strategy as a whole, with a key aim of ensuring that the churchyard is tidy and welcoming with well-managed conservation areas. During the year, the grass-cutting regime has continued, paths have been tidied and encroaching ivy removed from a tomb.

A new PCC Working Party in the form of a 'Conservation Interest Group' began in 2017, It has three main roles: to acknowledge God's munificence to the world; to contribute to the Brooke Benefice Growth Plan; and to utilise the churchyard as a subject for out-reach to the wider community. With regard to the third role, there was a very successful, well-attended and enjoyable event 'Wild about St. Peter's' on 24<sup>th</sup> June, 2017, organised with the Norfolk Wildlife Trust (NWT). There is a display in the church itself about conservation and we are planning to participate in a second event in conjunction with the NWT in summer, 2018, aimed at schoolchildren.

Other work for 2018 (not an exhaustive list) includes: developing plans for the conservation areas; publicising results from on-going projects via display boards in the church; maintaining and extending the lists of flora and fauna information provided by the NWT; raising awareness by providing articles for the church web-site and the Parish Magazine; and featuring 'God's munificence' in worship.

*Brian Orland: Conservation Interest Group*

### **Community Lunches 2017**

Numbers attending the monthly Community Lunches fluctuate; sometimes all is quiet and at other times, we are packed out and there is a wonderful 'buzz'. Each month, we have provided home-made soup - with a vegetarian option – and delicious home-made cakes.

In 2017, it has been difficult to encourage new clientele. There have been discussions about whether a change of name would help. Whilst we recognise that many Brooke residents are at work during the day, we continue to hope that a range of age groups will feel able to attend.

There will be renewed efforts to promote the lunches in 2018.

*Daphne Warman: Co-ordinator*

### **Friends of St. Peter's (FoSP)**

Friends membership now stands at 125, a reduction of 15 members since my last report, despite having 5 new members. The reasons for this are that some Friends have moved away and some, unfortunately, have passed away. Since my last report we have held two Coffee mornings: one at Easter (producing £400 profit) and the other at Christmas (£422 profit). Our annual Summer lunch gave us a further profit of £588. In addition, we held a Cheese and Wine evening in May. Annual subscriptions total £797.

*Dave Sanford: Chairman*

### **Ladies Evening Group (LEGS) 2017**

To the relief of everyone, a new chairman was co-opted by the Committee in the summer. The former chair, the late Sandy Meaden, was remembered in October when we held a coffee morning in her memory and the £400 raised was donated to the Rowan Centre at Priscilla Bacon Lodge.

Our year has been a mix of fund-raising, outings and evening speakers. We also provided an information board about our activities in the church during Harvest Festival week.

On a glorious day in June, we had a coach visit to the shrines at Walsingham and were given a talk and guided tour. In August, we had our annual summer lunch in the Village Hall and raised £400 for our chosen charity, the NOOK in Framingham Earl. At the beginning of December, we held another fund-raising event for the NOOK, and welcomed back Norwich Harmony to present a concert in the Village Hall. Refreshments, a

raffle and a packed hall ensured that we raised another £1000 for our charity. A very enjoyable evening and a great start to the festive season. We shall present a cheque to the NOOK representative for £2,300 at our AGM in January.

Our monthly evening speakers have been diverse, ranging from "Paramedics," "Tips on Carpet Care" and in November, "Undressing the Vicar – a history of clerical clothing." Very revealing!

The new charity LEGS will be supporting in 2018 is the Magdalene Project based in Norwich.

*Patricia Shearing: Chairman*

### **Norfolk Churches Trust Sponsored Bike Ride and Walk 2017**

The day was fine and sunny and coincided with Norwich Heritage Weekend, giving added interest to walking around Norwich.

Thank you once again to those who sat in church to welcome the visitors and to all the generous sponsors. £360 was raised, making a total of £436, including Gift Aid. This will be shared equally between the Norfolk Churches Trust and St. Peter's.

Despite broad publicity and concerted effort by the Parish organiser, the number of sponsored participants has dwindled over the years. Any suggestions for revitalising interest in the event would be most welcome.

*Ruth Dodds: Parish organiser*

### **Norwich Food Bank**

The Parish continues to support the Norwich Food Bank. The generous contributions delivered to the Parish Collection Point at St. Peter's church fill the crate to overflowing every two to three weeks. The contributions are taken to our nearest group collection point at the New Hope Christian Centre, Martineau Lane, Norwich, from where they are collected by the warehouse drivers.

On special occasions, the Parish gifts go straight to the warehouse, as in the case of the combined harvest gifts from Brooke village school, the Methodist Church, the five churches in the Brooke Benefice and the regular supporters in the community.

This year, we also took part in the 'Reverse Advent Calendar' initiative in which we were invited to put aside one item for the twenty-four days before the beginning of Advent and a special Christmas item on the twenty-fifth. The support was overwhelming and fourteen crates of food and treats were collected.

There is now a second collection point in the village at 20, Astley Cooper Place for residents in that area. We also offer collection from home if people are not able to deliver to St. Peter's or to Astley Cooper Place.

Grateful thanks to all who contribute.

*Ruth Dodds: Co-ordinator for St. Peter's*

### **Open the Book (OTB) 2017**

'Good morning, OTB Team, good morning everyone'. So begins the Tuesday morning 'OTB' Assembly at Brooke School, as it has done for nearly four years. Our team of up to eight members completed the third year of OTB at the end of the 2016-17 school year, presenting 29 stories. These covered themes from the Old and New Testaments, including: people (All about Paul; David, the Shepherd King; Women Who Dared to Do Right); meals to remember (The First Passover Meal; the Remembering Meal); and some surprising stories (Tea at Aunties' House; The Greedy Farmer).

In our report for 2016, we noted that we were awaiting a fourth OTB course. This course, entitled 'Christian Values', has now been published and we have almost reached the half-way point. Although the stories are pitched more towards Key Stage 2, Key Stage 1 pupils appear to enjoy and gain something from them too. The approach is different in that the stories are about *values*, specifically *Christian* values (such as Friendship; Hope; Humility; Forgiveness; Justice; and Love). Each value is illustrated by a story from the Old Testament followed by one from the New.

As in previous years, we aim to involve the children as active participants: as actors, prop-makers/operators and as providers of some spectacular sound effects (some rousing roaring!). We continue to receive very positive feedback.

*Alison Rhodes: OTB Team member*

# ST PETER'S CHURCH, BROOKE

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

Statement of Assets & Liabilities as at 31 December 2017

	2017	2016
<b>Current Assets</b>		
Barclays Bank		
Current Account	11,233	11,408
Deposit Accounts	25,905	27,854
	<u>£ 37,138</u>	<u>£39,262</u>
<b>Represented by:-</b>		
<b>General church fund</b>		
at 1 January 2017 (2016)	4,945	3,262
Add Excess (Deficit) of Income over expenditure	(2,973)	1,663
	<u>1,972</u>	<u>4,925</u>
<b>Church Fabric Fund</b>		
at 1 January 2017 (2016)	34,317	27,216
Add Excess of Income over expenditure	849	7,102
	<u>35,166</u>	<u>34,317</u>
	<u>£ 37,138</u>	<u>£39,262</u>

**ST PETER'S CHURCH, BROOKE**  
**FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017**  
**Receipts & Payments Account**

	Note	2017			2016		
		General Fund	Fabric Fund	Total	General Fund	Fabric Fund	Total
		£	£	£	£	£	£
<b>Receipts</b>							
<b>Donations received from donors</b>							
Planned giving	1	17572		17572	17,212		17,212
Collectors and other giving	2	2536		2536	2,485		2,485
Income tax recovered (Note 15 Fabric Fund)		5445	1,285	6,730	5,171	364	5,535
		<u>25553</u>	<u>1,285</u>	<u>26838</u>	<u>24,868</u>	<u>364</u>	<u>25,232</u>
<b>Other voluntary financial resources</b>							
Gratuities	3	8055	1,500	9555	2,875	276	3,151
Donations (Bells Restoration)	13		3,353	3353		3,785	3,785
Fundraising	4	2618	2,783	5401	3,278	2,544	5,822
		<u>11273</u>	<u>7636</u>	<u>18909</u>	<u>6,153</u>	<u>6,605</u>	<u>12,758</u>
<b>Income from investments</b>							
Bank interest		81	0	81	184	-	184
<b>Income from charitable and auxiliary trading</b>							
Magazine advertising		5215		5215	5054		5,054
Donations for use of church assets		2088		2088	571		571
Fees		6526		6526	2225		2,225
		<u>13829</u>	<u>0</u>	<u>13829</u>	<u>7850</u>	<u>-</u>	<u>7,850</u>
<b>Other voluntary trading resources</b>							
Contributions from other parishes							
Parish Council (LNU&M & Bell-Ringers Society)	5	715		715	750		750
Social events	6	473		473	851		851
		<u>1188</u>	<u>0</u>	<u>1188</u>	<u>1,601</u>	<u>-</u>	<u>1,601</u>
<b>Other income for Bells Restoration</b>							
Lobby Grant	11		31,780	31,780		28,450	28,450
Local Places of Worship Scheme (LWS network)	11		2,385	2,385		2,084	2,084
			<u>34,165</u>	<u>34,165</u>		<u>30,534</u>	<u>30,534</u>
<b>Total receipts</b>		<u>41,281</u>	<u>42,177</u>	<u>83,458</u>	<u>44,211</u>	<u>41,122</u>	<u>85,333</u>
<b>Payments</b>							
<b>GRAND</b>							
Charitable giving		1812	0	1812	481		481
<b>Activities directly relating to the work of the Church</b>							
Parish Plans		28625		28625	27,538		27,538
Church Running Expenses	7	2541		2541	2,250		2,250
Copy expenses		885		885	655		655
Cost of dinner		959		959	959		959
Cost of services		2644		2644	112		112
Printing the magazine		6213		6213	4,005		4,005
Bookings maintenance		2845		2845	1,913		1,913
Index of churchward (2016)		1551		1551	1,684		1,684
Club & Organist, Copyright Income		185		185	83		83
Services		583		583	63		63
		<u>39557</u>	<u>0</u>	<u>39557</u>	<u>41,271</u>	<u>-</u>	<u>41,271</u>
<b>Fundraising &amp; publicity</b>							
Cost of fund raising & social events	8	1,485	477	1962	528	321	729
<b>Church management &amp; administration</b>							
Printing & stationery		354		354	253		253
<b>Bells Restoration</b>							
Restoration, staffing, items, design services	10		47,821	47,821		24,728	24,728
<b>Total payments</b>		<u>44,026</u>	<u>47,719</u>	<u>91,745</u>	<u>44,211</u>	<u>25,001</u>	<u>69,212</u>
<b>Excess (deficit) of receipts over payments</b>		<u>£ 7,255</u>	<u>£ 4,458</u>	<u>£ 11,713</u>	<u>£ 1,000</u>	<u>£ 2,122</u>	<u>£ 3,122</u>

# ST PETER'S CHURCH, BROOKE

## FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

### Notes to the Accounts

	2017		2016	
	General Fund	Fabric Fund	General Fund	Fabric Fund
<b>1 Planned giving</b>				
Envelopes	1649		1731	
Other coverants & Gift Aid Donations	1523		1581	364
	<u>1752</u>	<u>0</u>	<u>1731</u>	<u>364</u>
<b>2 Collections</b>				
General collections	1969		2009	
Special collections	570		451	
	<u>2539</u>	<u>-</u>	<u>2460</u>	<u>-</u>
<b>3 Donations</b>				
General	6455	1500	1629	274
Bells Restoration		3390		3796
Gift Day	1990		873	
Church box	309		345	
Sundies	25		25	
	<u>9675</u>	<u>4890</u>	<u>2971</u>	<u>4365</u>
<b>4 Fund raising</b>				
Parish Lunches, Blue note, concert, Fete	2616		3236	
Other see note 9		2780		2544
	<u>2616</u>	<u>2780</u>	<u>3236</u>	<u>2544</u>
<b>5 Contributions</b>				
Visitors expenses	10			
Moving (Brooke Parish Council)	765		750	
United Rooms of Worship Scheme				
	<u>775</u>	<u>-</u>	<u>750</u>	<u>-</u>
<b>6 Social events</b>				
Harvest supper	470		681	
	<u>470</u>	<u>-</u>	<u>681</u>	<u>-</u>
<b>7 Church Running Expenses</b>				
Light Heat & Power	1201		972	
Insurance	1330		2314	
	<u>2531</u>	<u>-</u>	<u>3286</u>	<u>-</u>
<b>8 Cost of fundraising &amp; social events</b>				
Harvest Supper, concert	1449		528	
Other see note 9		477		201
	<u>1449</u>	<u>477</u>	<u>528</u>	<u>201</u>



Bella Restoration - Statement of Income and Expenditure 2016-2017

<b>Income</b>		<b>Expenditure</b>	
Heritage Lottery Grant	£33,010.00	John Taylor & Co - Bell restoration	£ 72,800.48
National Heritage	£1,132.00	TICG Scaffolding - Bell Tower	£ 3,749.40
DCMS Scheme (VAT reclaim)	£12,804.48	Wrens Archbed - Bell Frame	£ 625.98
Donations	£7,136.00	Philp Walker - Bell Frame design services	£ 450.00
Gift Aid claimed on donations	£1,671.50	David Bagley - computer sensors	£ 385.00
Norwich Diocesan Association of Ringers	£8,077.42	Brooks Bros - wood	£262.99
		LP Electrical	£268.41
		Brooks Primary School	£180.00
		David Rose - signwriter	£245.00
		Re-dedication service refreshments	£119.40
		Sundry expenses	£1,113.27
		Paul Norris - oak board	£369.83
		Culman Group printing	£94.00
		John Walker - frame record survey	£ 690.00
<b>Total Income</b>		<b>Total Expenditure</b>	£ 81,828.14
		<b>Surplus: Income over Expenditure</b>	£ 1,882.26
	<u>£33,631.40</u>		<u>£ 83,631.40</u>

09/01/2018